

Right to Information

Proactive Disclosure under RTI Act, 2005

I

(Particulars of Organization, Functions and
Duties)

Government Polytechnic for Girls, Ahmedabad

Functions and Activities of Government Polytechnic for Girls, Ahmedabad

Introduction

The Government Polytechnic for Girls, Ahmedabad is the premier institute in the Central Region of India. It was established in the year 1964. The college started functioning from its own campus at Navarangpura, Ahmedabad.

The History of Institute: History of the institution (including the date of introduction and number of seats of various programmes) is as under.

Year	Discipline	Intake	Description
1964	Commercial Practice	30	Institution started with the following programmes(intake strength)

Addition of new programmes, increase in intake strength of the existing programmes.

	Discipline	Intake	Increase/decrease in Intake	Year of Intake increase/decrease
1965	Architectural Assistantship	30	45	1998
			60	1999
1968	Radio Engineering	30	--	---
1971	CDDM			
1990	Electronics & Communication Engineering	30	+15	1994
			+15	2001
			+60	2009
1999	Information Technology	30	+30	2001
			+60	2009
2001	Computer Engineering	60	+60	2009
2003	Civil Engineering	60	+ 60	2009
2008	Bio-Medical Engineering	60	-	-

Vision statement of the Institute:

To contribute to the nation through excellence in technical education, specifically to achieve excellence in woman to serve as a valuable resource for industries and society and remain a source of pride for all Indian

Mission statement of the Institute:

To provide excellent teaching environment in close interaction with industries to develop technical skills in young woman entering the portal of institute with sensitivity to social development and eye for opportunities for growth in the national perspective

Goal of the Institute:

To assist the organisations and individuals to realize their potential and meet their expectations in terms of effective teaching and related administrative activities

Values of the Institute:

We adhere to the following values –

- Integrity
- Honesty and Transperancies
- Commitment to goal and
- Innovation and continuous improvement

ORGANISATIONAL STRUCTURE**Institutional Information****Name and address of the institution:**

Government Polytechnic for Girls
 OPPOSITE Physical Research Laboratory,
 ATIRA Road,
 Near L.D.College of Engineering,
 Navrangpura, Ahmedabad: 380 015

Name, designation and telephone number of the contact person

Name: Mrs. U U anerao

Designation: In Charge Principal

Telephone Number: Phone: 079-26301581,

Government polytechnic for Girls, Ahmedabad is a Government institution, under the administrative control of the Directorate of Technical Education, Gandhinagar, Gujarat State.

The institution is headed by the Principal. The day-to-day administration and management of the institution is looked after by the principal of the institution.

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II

(Powers and Duties of Officers and Employees)

Government Polytechnic for Girls, Ahmedabad

Government Polytechnic for Girls, Ahmedabad currently has 1 In Charge Principal, 3 Head of the Department, 70 Lecturers, 1 Programmer, 16 Grade-III (Clerks, Laboratory Assistant, Studio Assistant, Curator, Librarian, Instructor, and Store Keeper) and 09 grade IV employees.

Excluding the Administrative Officer and Accounts Officer all officers act as faculty in their concerned field. Their duties and responsibilities are as follows:

- Teaching as per the teaching schedule and norms designed by AICTE, GTU, CTE and Government of Gujarat.
- Perform various duties assigned by Head of the Department, Principal, Commissionerate of Technical Education, Education department and Government of Gujarat.

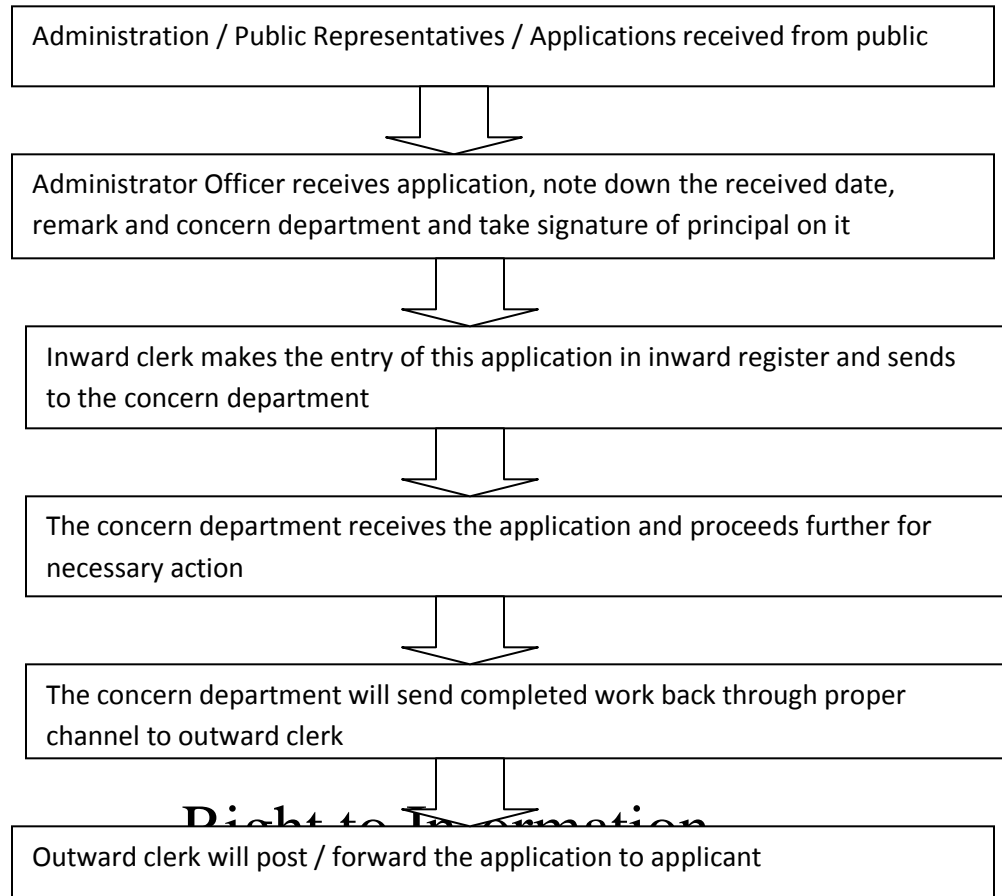
Following is the list of Employees working under Government Polytechnic for Girls, Ahmedabad

Right to Information

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(Procedure followed in the decision making process, including channels of supervision and accountability)

Government Polytechnic for Girls, Ahmedabad



Proactive Disclosure under RTI Act, 2005

IV

(The norms set by it for the discharge of its functions)

<u>Sr. No</u>	<u>Name of Staff</u>	<u>Designation</u>	<u>Department</u>	<u>Primary Duty</u>	<u>Secondary Duty</u>
1	SMT U U ANERAO	I/C Principal & HOD,DAA	Architecture	ALL DUTIES RELATED TO PRINCIPAL & Head of Department, Teaching Duties assigned by CTE, Gandhinagar	MEMBER OF ADMISSION COMMITTEE FOR DIPLOMA (ACPDC)
2	SHRI S.K.RAVAL	LECTURER	Architecture	Teaching	TIME TABLE, COMMITTEE/BISAGE&CCTV /CWD/EPABX,MDRH,SECURITY COMMITTEE
3	SMT A.J.PANCHAL	LECTURER	Architecture	Teaching	GYMKHANA,PWD AND,CAMPUS,COMPOUND,GARDEN MAINTENANCE
4	KUM R.A.PATEL	LECTURER	Architecture	Teaching	ELECTION AWARENESS COMMITTEE MEMBER,MIS RELATED WORK,MDRH(AISHE) ,GTU RELATED WORK
5	SMT S K SHAH	LECTURER PDID	Architecture	Teaching	HOSTEL COMMITTEE, MISCELLANEOUS WORK COMMITTEE
6	SHRI A R RATHOD	LECTURER	Architecture	Teaching	ACPDC,TPO, PURCHASE COMMITTEE, NEW-ITEMS, FURNITURE/EQUIPMENT WRITE OFF COMMITTEE, MISCELLANEOUS

					WORK COMMITTEE,
7	MS.S H BRAHMBHATT	LECTURER	Architecture	Teaching	
8	SHRI. H S YAGNIK	LAB ASSI.	Architecture	Non teaching	GTU(AICTE)APPROVAL & AFFILIATION,RTI, ONLINE ATTENDANCE
9	RAKESH D MOTKA	LECTURER I/C HEAD E.C	BM	I/C HEAD, TEACHING	1. CENTRAL TIME TABLE COMMITTEE 2. NEW ITEM & PURCHASE COMMITTEE 3. CWAN & EPABX COMMITTEE 4. WRITE OFF COMMITTEE 5. RUSA COMMITTEE
10	JIMISHA H SUTHAR	LECTURER	BM	Teaching	1. GTU COMMITTEE 2. HOUSE KEEPING COMMITTEE 3. CANTEEN COMMITTEE 4. RUSA COMMITTEE 5. SC-ST CELL SQUAD
11	AARTI R DALWADI	LECTURER	BM	Teaching	1. JIMKHANA COMMITTEE

					E 2. HOSTEL COMMITTEE E 3. MHRD COMMITTEE E
12	KUM.K.K.SHARMA	LECTURER	BM	Teaching	1. OVERLOAD PROPOSALS AND BILLS CHECKING COMMITTEE E
13	M V SHINGH	LECTURER	BM	Teaching	1. MIS COMMITTEE E
14	SUCHITA AZAD	LAB ASST	BM	Laboratory Maintain	---
15	MS. S.B.KHARA	L.C.E	CIVIL	I/C HEAD, TEACHING	CONVENER OF ACADAMIC MONITORING, CONVENER OF CENTRAL TIME TABALE , CONVENER OF HOUSKIPING
16	MR. U.Y.NANAVATI	L.C.E	CIVIL	TEACHING	On deputation
17	MR. P.N.PATEL	L.C.E	CIVIL	TEACHING	PWD
18	MS. M.B.SONEJI	L.C.E	CIVIL	TEACHING	CONVENER OF HOSTEL, WOMEN DEVELOPMENT CELL,
19	MR. R.M.PATEL	L.C.E	CIVIL	TEACHING	IQAC, PWD
20	MR. H.S.PATEL	L.C.E	CIVIL	TEACHING	FURNITURE , EQUIPMENT RIGHT OF, CO CONVENER OF HOUSKIPPING,

					CAMPUS, CAMPOUND AND GARDEN MAINANANCE
21	MS. R.V.BHATT	L.C.E	CIVIL	TEACHING	IQAC, CENTRAL TIME TABALE
22	MR. D.H.DALAL	L.C.E	CIVIL	TEACHING	ASSISTANT OFFICER FOR STOR, NEW PURCHASE OFFICER, FURNITURE , EQUIPMENT RIGHT OF
23	MS. F.P.AMBALIA	L.C.E	CIVIL	TEACHING	GTU CO ORDINATER, CONVINER OF HOSTEL, CONVINER OF MGSY
24	MS. I.M.UPADHYAY	L.C.E	CIVIL	TEACHING	GTU DEPARTMENT COORDINETER, MEMBER OF MGSY, OVERLOAD, WEBSITE DEVELOPMENT AND MAINTANANCE
25	MISS. B.H.DAVE	L.C.E	CIVIL	TEACHING	MEMBER OF FACULTY TRAINING, FURNITURE , EQUIPMENT RIGHT OF MIS DEPARTMENTAL REPRESENTATIVE
26	MISS. K.J.SHAH	L.C.E	CIVIL	TEACHING	PWD, ELECTION DATA,

27	MR. P.B.PRAJAPATI	L.A.M	APPLIED MECHANICS	TEACHING	CAMPUS, CAMPOUND AND GARDEN MAINANANCE,
28	MR. K.M.VORA	L.A.M	APPLIED MECHANICS	TEACHING	MEMBER OF HOUSE KIPPING, SC-ST CELL,
29	MS. R.C.DAVE	L.A.M	APPLIED MECHANICS	TEACHING	
30	MS. A.M.MIRZA	L.A.M	APPLIED MECHANICS	TEACHING	GYMKHANA
31	A,M,MANSURI	LAB ASSISTANT	CIVIL	LAB MAINTANAN CE	ONLINE ATTENDANCE, E MAIL COLLECTION, ESTA
32	Z.H BALGHAMI	LAB ASSISTANT	CIVIL	LAB MAINTANAN CE	HOUSKIPPING, ACCOUNT SECTION
33	SANJAY S. PATEL	LECTURER HOD (EC)	EC	I/C HEAD	Convener of BISAG AND CCTV committee
34	NITAM C. DESAI	LECTURER	EC	TEACHING	CO-ACCOUNT OFFICER, Convener of CDTP, member of ACPDC, member of central timetable committee,
35	KRISHNA N. CHAUDHARI	LECTURER	EC	TEACHING	-----
36	NIRALI A. KOTAK	LECTURER	EC	TEACHING	-----
37	REENABEN K. PANCHAL	LECTURER	EC	TEACHING	Member of JIMAKHANA,WDC, MIS-office committee (TPO cell related work),
38	URJA J. SHAH	LECTURER	EC	TEACHING	Members of MIS- office committee(TPO cell

					committee related work) ,LIBRARY,
39	GAURAVKUMAR G. MAKAVANA	LECTURER	EC	TEACHING	Member of SECURITY,MAINTANANCE,RUSA,CWN, EPBX committee
40	POOJA C. GAJJAR	LECTURER	EC	TEACHING	Member of overload committee
41	MIHIR R. PANCHAL	LECTURER	EC	TEACHING	Member of MIS-department committee, BISAG AND CCTV, CWN & EPBX,CASHLESS(V ISAKA),ACDC
42	GIREEJA D. AMIN	LECTURER	EC	TEACHING	Member of NEW ITEM PURCHASE committee ,MIS-office committee,
43	VAISHALI L. GANGANI	LECTURER	EC	TEACHING	Member of GTU committee ,SC-ST CELL committee
44	NISHABEN K. CHAVDA	LECTURER	EC	TEACHING	Member of WDC-women harassment committee ,WRITE OFF
45	ILABEN M. MISTRY	LECTURER	EC	TEACHING	ACADEMIC MONITORING COMPAILATION , ACDPC, HOUSE KEEPING AND CLEANING
46	YOGINABEN B. RATHOD	LECTURER	EC	TEACHING	Member of girls' HOSTEL committee
47	KOKILABEN R. SHUKLA	CURETOR	EC	LAB ASSISTANT	Member of HOUSE KEEPING and out sourcing ,CLEANING committee

48	GOPALBHAI G. MAKWANA	HAMAL	EC	PEON	GTU exam helper
49	P M PUROHIT	I/C H.O.D.	WORKSHOP	Head of Department, Teaching	<ul style="list-style-type: none"> • STUDENTS SECTION • MYSY • ANTI RAGGING • ELECTRICAL MAINTENANCE • TEB EXAMINATION • TIME TABLE
50	R K IYER	LECTURER	WORKSHOP	Teaching	<ul style="list-style-type: none"> • STUDENTS SECTION • MYSY • ANTI RAGGING • ELECTRICAL MAINTENANCE • TEB EXAMINATION • TIME TABLE • ANTI RAGGING SQUAD,
51	N R SHAH	LECTURER	WORKSHOP	Teaching	<ul style="list-style-type: none"> • STUDENTS SECTION • MYSY • ANTI RAGGING • TEB EXAMINATION • TPO • MIS STUDENT SECTION OFFICE

					COMMITTEE • STUDENT STORE
52	T D PANCHAL	LECTURER	WORKSHOP	Teaching	• ANTI RAGGING SQUAD • MIS STUDENT SECTION OFFICE COMMITTEE • MIS DEPARTMENT REPRESENTATIVE • SPPWD, • PHYSICAL DISABILITY GREVIENCE REDRESSAL COMMITTEE, • SSIP • ACPDC
53	J G PILLAI	LECTURER	WORKSHOP	Teaching	• TPO • CDTP RELATED WORK • TIME TABLE
54	P A MEHTA	LECTURER	WORKSHOP	Teaching	• CASHLESS • STUDENTS SECTION • MYSY • ANTI RAGGING • ELECTRICAL MAINTENANCE • CONSUMABLE GOODS MAINTENANCE

					<p>NCE</p> <ul style="list-style-type: none"> • TEB EXAMINATION • DEPARTMENT REPRESENTATIVE OF OFFICE ACCOUNT • ACPDC,
55	DR S.K.MEHTA	LECTURER ENGLISH	GENERAL	Teaching	PHYSICAL DISABILITY GRIEVANCE REDRESSAL COMMITTEE
56	SHRI A.D.CHAVDA	LECTURER Physics	GENERAL	Teaching	ASST. ACCOUNT OFFICER, NEW ITEMS & PURCHASE COMMITTEE, TIMETABLE COMMITTEE
57	KUM.M.B.BRAHM BHATT	LECTURER ENGLISH	GENERAL	Teaching	GTU COMMITTEE, MIS OVERLOAD COMMITTEE, GTU AND AICTE APPROVAL AND AFFILIATION COMMITTEE
58	PRITI N. PARIKH	I/C HEAD	I.T	I/C HEAD, TEACHING	ACADEMIC MONITORING ACREDIATION AND MENTOR COMMITTEE,GTU AFFILIATION & AICTE APPROVAL(CONVI NER),CWN/ EPABX(CONVINER)
59	HARSHA P.	LECTURER	I.T	TEACHING	CENTRAL TIME TABLE

	CHAUHAN				COMMITTEE,CWN/E PABX,GTU AFFILIATION & AICTE APPROVAL,PRINTER & COMPUTER MAINTANCE (CONVINER)
60	RIKITA D. PAREKH	LECTURER	I.T	TEACHING	
61	ABHILASHA A. SHRIVASTAV	LECTURER (FIX PAY)	I.T	TEACHING	HOSTEL,HOUSE KEEPING COMMITTEE,GYMK HANA,PRINTER & COMPUTER MAINTANCE
62	POOJA V.GARACH	LECTURER	I.T	Teaching	
63	SNEHAL I. PATEL	LECTURER	I.T	Teaching	GTU,MIS,CWN/EPA BX
64	HEMALI L. VITHALANI	LECTURER	CACDDM	Teaching	AICTE, GTU AFFILIATION
65	HARDIKA P. PANDYA	LECTURER	I.T	Teaching	AICTE, GTU AFFILIATION SAFAI HOUSE KEEPING
66	ANISHA Y .DODIYA	LECTURER	I.T	Teaching	OVERLOAD,BISAG & CCTV COMMITTEE ,WEBSITE DEVELOPMENT & MAINTANCE
67	KRUTI K SHAH	LECTURER	I.T	Teaching	BISAG & CCTV COMMITTEE

68	SHRI R M Shaikh	HOD	COMPUTER	HEAD OF DEPARTMENT, Teaching	CONVENOR OF RTI COMMITTEE, CCC/CCC+ COMMITTEE
69	SMT J J KARGATHALA	LECTURER	Computer	Teaching	INCHARGE STORE OFFICER, PURCHASE COMMITTEE, FURNITURE/EQUIPMENT WRITE OFF COMMITTEE, CENTRAL TIME TABLE COMMITTEE
70	SMT J D TRIVEDI	LECTURER	Computer	Teaching	MIS, IFMS AND GSWAN COMMITTEE AND PENSION COMMITTEE, CANTEN COMMITTEE
71	SMT D S SINHA	LECTURER	Computer	Teaching	STUDENT STORE COMMITTEE, ELECTRICAL, CWN, EPABX, BISAG, CC TV & BSNL RELATED COMMITTEE, SC-ST CELL COMMITTEE
72	SMT A I RANGREJ	LECTURER	Computer	Teaching	MEMBER OF GYMKHANA COMMITTEE, DEPT. GTU COORDINATOR, ELECTRICAL, CWN, EPABX, BISAG, CC TV & BSNL RELATED COMMITTEE, SC-ST CELL COMMITTEE, WOMEN DEVELOPMENT

					CELL
73	SMT N R SHETH	LECTURER	Computer	Teaching	MEMBER OF NEW ITEMS COMMITTEE, PURCHASE COMMITTEE, ELECTRICAL, CWN ,EPABX, BISAG, CC TV & BSNL RELATED COMMITTEE, SC-ST CELL COMMITTEE
74	SMT P P PATEL	LECTURER	Computer	Teaching	OVERALL CLEANINESS, WEBSITE DEVELOPMENT COMMITTEE,
75	KUM D S BALDEV	LECTURER	Computer	Teaching	GIRLS HOSTEL COMMITTEE, WEBSITE DEVELOPMENT COMMITTEE, MIS DEPARTMENT REPRESENTATIVE COMMITTEE.
76	Ms S G LANGHNOJA	LECTURER	Computer	Teaching	RTI COMMITTEE, MEMBER OF MAHTMA GANDHI SWACHTA ABHIYAN COMMITTEE.
77	Ms R K PANDYA	LECTURER	Computer	Teaching	MEMBER MIS TECHNICAL COMMITTEE, MEMBER OF GYMKHANA COMMITTEE, MEMBER OF BISAG AND CCTV COMMITTEE.
78	Ms V R RATWANI	LECTURER	Computer	Teaching	MEMBER OF MIS ADMINISTRATIVE

					AND MANAGEMENT COMMITTEE.
79	Ms K D VIRANI	LECTURER	Computer	Teaching	MEMBER OF BISAG AND CCTV COMMITTEE, MEMBER OF GYMKHANA COMMITTEE.
80	Ms Z R SHAH	LECTURER	Computer	Teaching	
81	SMT K R SRIVASTAV	LECTURER (ADHOC)	Computer	TEACHING	OVERLOAD COMMITTEE,FURN ITURE/EQUIPMEN T WRITE OFF COMMITTEE
82	SMT P R SHARMA	LECTURER (ADHOC)	Computer	TEACHING	STUDENT SECTION,TEB EXAM CMMITTE,ANTI RAGGING COMMITTEE
83	S.H.BHATT	LECTURER I/C HEAD	CACDDM	I/C HEAD, Teaching	CONVENOR WRITE OFF, MEMBER OF ACADEMIC COMMITTEE, CLEANLINESS COMMITTEE,
84	N.A.ATREY	LECTURER	CACDDM	Teaching	ANTI MRAGGING COMMITTEE
85	K.P.SHAH	LECTURER	CACDDM	Teaching	ADMINISTRATIVE OFFICER, SPPWD SCHEME CONVENOR
86	DR. R.O.YADAV	LECTURER	CACDDM	Teaching	STORE INCHARGE, PURCHASE COMMITTEE,NEW- ITEMS, CENTRAL TIME TABLE COMMITTEE

87	SMT U.R.PANCHAL	LECTURER	CACDDM	Teaching	CONVENOR OF CANTEEN COMMITTEE, MEMBER OF HOSTEL COMMITTEE
88	SMT. S.B. DAVE	LECTURER	CACDDM	Teaching	STUDENT STORE CONVENOR,
89	SMT D B THAKKAR	LECTURER	CACDDM	Teaching	GTU CO COORDINATOR, GYMKHANA COMMITTEE
90	SMT S.M.KHANDWALA	LECTURER	CACDDM	Teaching	CONVENOR GYMKHANA COMMITTEE
91	SMT M.T.TRIVEDI	LECTURER	CACDDM	Teaching	LIBRARY INCHARGE OFFICER
92	SMT G.A.LAKHANI	LECTURER COMMERCIAL PRACTICE & I/C HOD	OFFICE	I/C HOD GENERAL DEPT TEACHING	ACCOUNT OFFICER , PURCHASE COMMITTEE, FURNITURE EQUIPMENT WRITE OFF COMMITTEE, IFMS & GSWAN COMMITTEE, PENSION COMMITTEE
93	SMT.D.S.THAKORE	PROGRAMMER	OFFICE	SOFTWARE DEVELOPMENT	ASST. ADMINISTRATIVE OFFICER, WEB DEVELOPMENT AND MAINTAINENCE, ONLINE ATTENDANCE AND EMAIL CHECKING OF INSTITUTE,CORRESPON DENCE WITH HEAD OFFICE,MIS

Government Polytechnic for Girls, Ahmedabad

The norms set by it for discharge of its functions.

Faculty Norms:

- (i) Each Subject Teacher has to conduct theory as well as practical sessions as per AICTE and Gujarat Technological University norms.
- (ii) Each faculty has to compile handouts/reading materials relating to his/her courses conducted by them.
- (iii) Other than teaching duty each faculty has to perform duties assigned by Government of Gujarat, Education department, Commissionerate of Technical Education, Principal of Institute and Head of the Concern Department of institute.

Teaching Supporting Staff Norms:

- (i) Each Supporting staff has to maintain the Equipments in the laboratory, Assist faculty to conduct practical sessions of various subjects as per AICTE and Gujarat Technological University norms.

Non Teaching Staff Norms:

Each Supporting staff has to perform his/her duty assigned by the Head of Concern department as per state government of Gujarat norms.

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Proactive Disclosure under RTI Act, 2005

V

(The Rules, regulation, instruction, Manuals and Records held by it or under its control or used by its employees for discharging its functions)

Government Polytechnic for Girls,
Ahmedabad

V

Government Polytechnic for Girls, Ahmedabad is established and working under control of Commissionerate of Technical Education of Education department of Government of Gujarat.

The Rules, regulation, instruction, Manuals and Records held by it or under its control or used by its employees for discharging its functions are followed from Government of Gujarat

Right to Information

Proactive Disclosure under RTI Act, 2005

VI

(A statement of categories of document that are held by it or under its control)

Government Polytechnic for Girls, Ahmedabad

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A statement of the categories of documents that are held by Government Polytechnic for Girls, Ahmedabad is as per guideline of Commissionerate of Technical Education of Education department of Government of Gujarat.

Right to Information

Proactive Disclosure under RTI Act, 2005

VII

(The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof)

Government Polytechnic for Girls, Ahmedabad

Government Polytechnic for Girls, Ahmedabad is established and working under control of Commissionerate of Technical Education, Education department of Government of Gujarat. There is no direct interface with the public as such.

Right to Information

Proactive Disclosure under RTI Act, 2005 VIII

(A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or etc.)

Government Polytechnic for Girls, Ahmedabad

Government Polytechnic for Girls, Ahmedabad is established and working under control of Commissionerate of Technical Education, Education department of Government of Gujarat.

Right to Information

Proactive Disclosure under RTI Act, 2005
IX
(A Directory of its officers and employees)

Government Polytechnic for Girls, Ahmedabad

IX
 Government Polytechnic for Girls,
 Opposite Physical Research Laboratory,
 ATIRA Road,
 Near L.D.College of Engineering,
 Navarangpura,
 Ahmedabad-380 015

Contact Number: 079-26301581

<u>Sr.No</u>	<u>Name of Employee</u>	<u>Designation</u>	<u>Department</u>	<u>EPBX Number</u>
1	SMT U U ANERAO	H.O.D./ I/C PRINCIPAL	ARCHITECTURE	101
2	SHRI.S K RAVAL	LECTURER-II	ARCHITECTURE	219
3	SHRI.A R RATHOD	LECTURER-II	ARCHITECTURE	219
4	SMT. R.A.PATEL	LECTURER-II	ARCHITECTURE	225
5	SMT S K SHAH	LECTURER-II	ARCHITECTURE	225
6	KUM.A.J.PANCHAL	LECTURER-II	ARCHITECTURE	224
7	KUM.S.H.BRAHMBHATT	LECTURER-II	ARCHITECTURE	224
8	SHRI H S YAGNIK	LAB ASSI.	ARCHITECTURE	223
9	RAKESH D MOTKA	LECTURER-II	BIOMEDICAL	208
10	JIMISHA H SUTHAR	LECTURER-II	BIOMEDICAL	208
11	AARTI R DALWADI	LECTURER-II	BIOMEDICAL	208
12	KUM.K.K.SHARMA	LECTURER (FIX PAY)	BIO MEDICAL	208
13	M V SHINGH	LECTURER (FIX PAY)	BIO MEDICAL	208
14	KU S.D.AZAD	LAB ASST	BIO MEDICAL	221
15	SMT.S.H.BHATT	LECTURER-II	CACDDM	129
16	MRS. N.A.ATREY	LECTURER-II	CACDDM	129
17	MS.K P SHAH	LECTURER-II	CACDDM	135
18	DR.R.O.YADAV	LECTURER-II	CACDDM	134
19	MS.U.R.PANCHAL	LECTURER-II	CACDDM	132
20	MS.S.B.DAVE	LECTURER-II	CACDDM	134

21	SMT D B THAKKAR	LECTURER-II	CACDDM	133
22	SMT. S. M. KHANDWALA	LECTURER-II	CACDDM	132
23	SMT. M.T.TRIVEDI	LECTURER-II	HOME- SCIENCE	132
24	MRS.U.J. DALWADI	INSTRUCTOR	CACDDM	132
25	MS. S.B.KHARA	L.C.E	CIVIL	301
26	MR. U.Y.NANAVATI	L.C.E	CIVIL	301
27	MR. P.N.PATEL	L.C.E	CIVIL	201
28	MS. M.B.SONEJI	L.C.E	CIVIL	301
29	MR. R.M.PATEL	L.C.E	CIVIL	201
30	MR. H.S.PATEL	L.C.E	CIVIL	227
31	MS. R.V.BHATT	L.C.E	CIVIL	301
32	MR. D.H.DALAL	L.C.E	CIVIL	229
33	MS. F.P.AMBALIA	L.C.E	CIVIL	301
34	MS. I.M.UPADHYAY	L.C.E	CIVIL	301
35	MISS. B.H.DAVE	L.C.E	CIVIL	301
36	MISS. K.J.SHAH	L.C.E	CIVIL	301
37	MR. P.B.PRAJAPATI	L.A.M	APPLIED MECHANICS	227
38	MR. K.M.VORA	L.A.M	APPLIED MECHANICS	229
39	MS. R.C.DAVE	L.A.M	APPLIED MECHANICS	301
40	MS. A.M.MIRZA	L.A.M	APPLIED MECHANICS	301
41	SANJAY S. PATEL	HOD(EC)	EC	204
42	NITAM C. DESAI	LECTURER	EC	228
43	KRISHNA N. CHAUDHARI	LECTURER	EC	218

44	NIRALI A. KOTAK	LECTURER	EC	212
45	REENABEN K. PANCHAL	LECTURER	EC	213
46	URJA J. SHAH	LECTURER	EC	213
47	GAURAVKUMAR G. MAKAVANA	LECTURER	EC	204
48	POOJA C. GAJJAR	LECTURER	EC	212
49	MIHIR R. PANCHAL	LECTURER	EC	204
50	GIREEJA D. AMIN	LECTURER	EC	212
51	VAISHALI L. GANGANI	LECTURER	EC	125
52	NISHABEN K. CHAVDA	LECTURER	EC	213
53	ILABEN M. MISTRY	LECTURER	EC	211
54	YOGINABEN B. RATHOD	LECTURER	EC	211
55	KOKILABEN R. SHUKLA	CURATOR	EC	211
56	GOPAL G. MAKWANA	HAMAL	EC	204
57	DR S K MEHTA	LECTURER-II	GENERAL	202
58	SHRI A.D. CHAVADA	LECTURER-II	GENERAL	202
59	KUM.M.B.BRAHMBHATT	LECTURER-II	GENERAL	202
60	P M PUROHIT	I/C H.O.D.	ELECTRICAL	216
61	R K IYER	LECTURER	ELECTRICAL	216
62	N R SHAH	LECTURER	ELECTRICAL	218
63	T D PANCHAL	LECTURER	MECHANICAL	218
64	J G PILLAI	LECTURER	MECHANICAL	218
65	P A MEHTA	LECTURER	MECHANICAL	218
66	SHRI R M SHAIKH	HOD (COMPUTER)	COMPUTER	305
67	SMT J J KARGATHALA	LECTURER-II	COMPUTER	314
68	KUM J D TRIVEDI	LECTURER-II	COMPUTER	309

69	SMT D S SINGH	LECTURER-II	COMPUTER	163
70	KUM A I RANGREJ	LECTURER-II	COMPUTER	163
71	KUM N R SHETH	LECTURER-II	COMPUTER	309
72	KUM K R SRIVASTAV	LECTURER (ADHOC)	COMPUTER	310
73	KUM P R SHARMA	LECTURER (ADHOC)	COMPUTER	310
74	KUM D S BALDEV	LECTURER-II	COMPUTER	310
75	KUM S G LANGHNOJA	LECTURER-II	COMPUTER	307
76	KUM R K PANDYA	LECTURER-II	COMPUTER	307
77	KUM V R RATWANI	LECTURER-II	COMPUTER	314
78	KUM K D VIRANI	LECTURER-II	COMPUTER	314
79	KUM Z R SHAH	LECTURER-II	COMPUTER	310
80	P.N.PARIKH	LECTURER-II	IT	315
81	H.P.CHAUHAN	LECTURER-II	IT	313
82	R D PAREKH	LECTURER-II	IT	313
83	A S SRIVASTAV	LECTURER-II	IT	302
84	P V GARACH	LECTURER-II	IT	302
85	A.Y.DODIYA	LECTURER-II	IT	302
86	K K SHAH	LECTURER-II	IT	302
87	H.L.VITHALANI	LECTURER-II	IT	302
88	H.P.PANDYA	LECTURER-II	IT	302
89	S.I.PATEL	LECTURER-II	IT	302
90	SMT. G.A.LAKHANI	I/C ACCOUNT OFFICER(LECT C.P)-CLASS II	OFFICE	113
91	SMT.D.S.THAKORE	PROGRAMMER- CLASS II	OFFICE	223
92	SHRI S M MAKWANA	SR. CLERK	OFFICE	105
93	SHRI A R PANCHAL	SR. CLERK	OFFICE	116

94	SMT A J PATEL	JR CLEK	OFFICE	111
95	SHRI J.D.AMARKOTIA	INSTRUCTOR	OFFICE	105
96	SHRI R C JOSHI	INSTRUCTOR	OFFICE	115
97	SMT U.J.DALWADI	INSTRUCTOR	CDDM	129
98	SMT K R SHUKLA	CATLOGGER	EC	211/213
99	SHRI V.B.SETH	LIBRARIAN	LIBRARY	311
100	SHRI D I MEHTA	STORE KEEPER	OFFICE	205/206
101	SHRI.S.L.PARMAR	STORE KEEPER	OFFICE	115
102	SHRI H S YAGNIK	LAB ASST	ARCHI.	223
103	KU S.D.AZAD	LAB ASST	BIO MEDICAL	208
104	KU A.M.MANSURI	LAB ASST	CIVIL	301
105	KU Z.H.BHALGAMI	LAB ASST	CIVIL	301
106	SMT G H VALAND	SHOP LAB ATTENDENT	OFFICE	9
107	SHRI K M VAGHELA	PEON	OFFICE	112
108	SHRI V P PARMAR	HAMAL	ARCHI	225
109	SHRI G G MAKWANA	HAMAL	EC	204
110	SHRI K N CHAUHAN	HAMAL	OFFICE	101
111	SHRI M N NALCHHAL	HAMAL	GENERAL	124
112	J. J. KARAGATHLA	LECTURER	COMPUTER	314

<u>Sr.N</u> <u>o</u>	<u>EmpName</u>	<u>Designation</u>	<u>BASI</u> <u>C</u>	<u>PAY</u> <u>BAND</u>	<u>GRADE</u> <u>PAY</u>	<u>TOTAL</u> <u>PAY</u>
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Proactive Disclosure under RTI Act, 2005
X

(The monthly remuneration received by each of its officers and employees including the system of compensation)

Government Polytechnic for Girls, Ahmedabad

<u>Sr.N</u> <u>o</u>	<u>EmpName</u>	<u>Designation</u>	<u>BASI</u> <u>C</u>	<u>PAY</u> <u>BAND</u>	<u>GRADE</u> <u>PAY</u>	<u>TOTAL</u> <u>PAY</u>
1	SMT U U ANERAO	I/C PRINCIPAL & HOD ARCHITECTURE	51600	37400- 67000	9000	138490
2	SMT S K SHAH	LECTURER-II	23780	15600- 39100	6000	75101
3	SHRI.S K RAVAL	LECTURER-II	37720	15600- 39100	6000	94829
4	KUM.A R RATHOD	LECTURER-II	26470	15600- 39100	6000	66992
5	SMT.A J PANCHAL	LECTURER-II	21000	15600- 39100	5400	53590
6	SMT. R A PATEL	LECTURER-II	21000	15600- 39100	5400	53590
7	MS. SEFALI BRAHMBHATT	LECTURER-II	21000	15600- 39100	5400	53590
8	H S YAGNIK	LAB ASSI.	41000	5200-20200	2400	45490
9	V P PARMAR	PEON	29300 (7 th pay)	-	-	30910
10	RAKESH D MOTKA	LECTURER-II	15600	15600- 39100	5400	53590
11	JIMISHA H SUTHAR	LECTURER-II	15600	15600- 39100	6000	55060
12	AARTI R DALWADI	LECTURER-II	15600	15600- 39100	5400	49390
13	KUM.K.K.SHARMA	LECTURER (FIX PAY)	25000	FIX PAY	-	25000
14	M V SHINGH	LECTURER (FIX PAY)	25000	FIX PAY	-	25000
15	SUCHITA AZAD	LAB ASST	5300	FIX PAY	-	19950
16	SMT S.H. BHATT	LECTURER-II	48110	37400- 67000	9000	142040
17	MRS. N.A.ATREY	LECTURER-II	48110	37400- 67000	9000	142040
18	MS.K P SHAH	LECTURER-II	48110	37400- 67000	9000	142040
19	DR.R.O.YADAV	LECTURER-II	28500	15600- 39100	7000	89115
20	MS.U.R.PANCHAL	LECTURER-II	32460	15600- 39100	8000	101267
21	MS.S.B.DAVE	LECTURER-II	30020	15600- 39100	7000	85435
22	SMT D B THAKKAR	LECTURER-II	27020	15600- 39100	7000	85489

23	SMT. S. M. KHANDWALA	LECTURER-II	24690	15600- 39100	6000	77331
24	SMT. M.T.TRIVEDI	LECTURER-II	25050	37400- 67000	7000	74894
25	MRS.U.J. DALWADI	INSTRUCTOR	24290	9300-34800		74484
26	MR. M. N. NALCHAL	PEON	7830	15600- 39100		28400
27	MS. S.B.KHARA	LECTURER CLASS II	48110	37400- 67000	9000	142060
28	MR. U.Y.NANAVATI	LECTURER CLASS II	49830	37400- 67000	9000	146274
29	MR. P.N.PATEL	LECTURER CLASS II	51600	37400- 67000	9000	150885
30	MS. M.B.SONEJI	LECTURER CLASS II	51600	37400- 67000	9000	150610
31	MR. R.M.PATEL	LECTURER CLASS II	51600	37400- 67000	9000	150610
32	MR. H.S.PATEL	LECTURER CLASS II	48110	37400- 67000	9000	142335
33	MS. R.V.BHATT	LECTURER CLASS II	25950	15600- 39100	6000	80418
34	MR. D.H.DALAL	LECTURER CLASS II	25040	15600- 39100	7000	80638
35	MS. F.P.AMBALIA	LECTURER CLASS II	23710	15600- 39100	6000	74930
36	MS. I.M.UPADHYAY	LECTURER CLASS II	21600	15600- 39100	6000	55060
37	MISS. B.H.DAVE	LECTURER CLASS II	21000	15600- 39100	5400	53590
38	MISS. K.J.SHAH	LECTURER CLASS II	25000	FIX PAY	FIX PAY	25000
39	MR. P.B.PRAJAPATI	LECTURER CLASS II	33510	15600- 39100	7000	101390
40	MR. K.M.VORA	LECTURER CLASS II	25010	15600- 39100	7000	80565
41	MS. R.C.DAVE	LECTURER CLASS II	19690	15600- 39100	5400	56877
42	MS. A.M.MIRZA	LECTURER CLASS II	15600	15600- 39100	5400	53590
43	Z.H.BALGHAMI	LAB ASSISTANT CLASS III	19950			19950
44	A.M.MANSURI	LAB ASSISTANT CLASS III	19950			19950
45	SANJAY S. PATEL	LECTURER HOD (EC)	26200	15600- 39100	7000	83480
46	NITAM C. DESAI	LECTURER-II	19050	15600-	6000	63513

				39100		
47	KRISHNA N. CHAUDHARI	LECTURER-II	15600	15600- 39100	6000	50740
48	NIRALI A. KOTAK	LECTURER-II	15600	15600- 39100	6000	55060
49	REENABEN K. PANCHAL	LECTURER-II	15600	15600- 39100	6000	55060
50	URJA J. SHAH	LECTURER-II	15600	15600- 39100	6000	55060
51	GAURAVKUMAR G. MAKAVANA	LECTURER-II	15600	15600- 39100	5400	53590
52	POOJA C. GAJJAR	LECTURER-II	15600	15600- 39100	6000	55060
53	MIHIR R. PANCHAL	LECTURER-II	15600	15600- 39100	6000	55060
54	GIREEJA D. AMIN	LECTURER-II	15600	15600- 39100	6000	55060
55	VAISHALI L. GANGANI	LECTURER-II	15600	15600- 39100	5400	53590
56	NISHABEN K. CHAVDA	LECTURER-II	15600	15600- 39100	6000	55060
57	ILABEN M. MISTRY	LECTURER-II	15600	15600- 39100	6000	55060
58	YOGINABEN B. RATHOD	LECTURER-II	15600	15600- 39100	6000	55060
59	KOKILABEN R. SHUKLA	CURETOR	64100	--	----	70384
60	GOPALBHAI G. MAKWANA	HAMAL	28400	28400	-----	31422
61	P M PUROHIT	I/C H.O.D.	31850	15600- 39100	7000	97323
62	R K IYER	LECTURER	28500	15600- 39100	7000	89115
63	N R SHAH	LECTURER	21600	15600- 39100	6000	55060
64	T D PANCHAL	LECTURER	21600	15600- 39100	6000	55060
65	J G PILLAI	LECTURER	21600	15600- 39100	6000	55060
66	P A MEHTA	LECTURER	21600	15600- 39100	6000	55060

67	DR S K MEHTA	LECTURER-II	53420	37400-67000	9000	156669
68	A D CHAVDA	LECTURER-II	15600	15600-39100	5400	53590
69	R.M.SHAIKH	H.O.D OF CE	51600	37400-67000	9000	150610
70	J. J. KARAGATHLA	LECTURER	23680	15600-39100	6000	73256
71	J.D.TRIVEDI	LECTURER	18950	15600-39100	5400	61498
72	D.S.SINGH	LECTURER	18950	15600-39100	5400	61498
73	A. I. RANGREJ	LECTURER	18950	15600-39100	5400	61498
74	N.R.SHETH	LECTURER	19030	15600-39100	6000	61864
75	P. P. PATEL	LECTURER	18950	15600-39100	5400	61498
76	D.S.BALDEV	LECTURER	15600	15600-39100	6000	55060
77	S.G.LANGNOJA	LECTURER	15600	15600-39100	6000	55060
78	R. K. PANDYA	LECTURER	15600	15600-39100	6000	55060
79	V. R.RATWANI	LECTURER	15600	15600-39100	6000	55060
80	K.D.VIRANI	LECTURER	15600	15600-39100	6000	55060
81	Z. R.SHAH	LECTURER	15600	15600-39100	6000	55060
82	K. R. SRIVASTAVA	LECTURER (ADHOC)	8000	ADHOC	4000	44240
83	P.R.SHARMA	LECTURER (ADHOC)	8000	ADHOC	4000	44240
84	SHRI G D PARMAR	HAMAL	9420	4440-7440	1650	23465
85	P.N.PARIKH	I/C HOD IT DEPT	25650	15600-39100	7000	82133
86	H.P.CHAUHAN	LECTURER II	25650	15600-39100	7000	82133
87	R D PAREKH	LECTURER II	19690	15600-39100	5400	63611
88	A S SRIVASTAV	LECTURER II	19690	15600-39100	6000	63513

89	P V GARACH	LECTURER II	19690	15600-39100	5400	61498
90	A.Y.DODIYA	LECTURER II	NA	NA	NA	25000
91	K K SHAH	LECTURER II	NA	NA	NA	25000
92	H.L.VITHALANI	LECTURER II	15600	15600-39100	6000	49140
93	S.I.PATEL	LECTURER II	15600	15600-39100	5400	53590
94	H.P.PANDYA	LECTURER II	15600	15600-39100	5400	53590
95	KUM.M.B.BRAHMBH ATT	LECTURER-II	15600	15600-39100	5400	53590
96	SHRI V B SHETH	Librarian	70000	44900-142400	7th pay comi.	77761
97	J D AMARKOTIA	Instructor	64100	39900-126600	7th pay comi.	70242
98	SHRI D I MEHTA	Store-keeper	47600	35400-112400	7th pay comi.	52562
99	SHRI.S.L.PARMAR	Store-keeper	47600	35400-112400	7th pay comi.	52662
100	S M MAKWANA	Sr. Clerk	49000	35400-112400	7th pay comi.	54054
101	SHRI R C JOSHI	Instructor	60400	35400-112400	7th pay comi.	66420
102	SHRI P M UPADHYAY	Catloger	46800	29200-92300	7th pay comi.	51794
103	SMT A J PATEL	Jr. Clerk	44100	29200-92300	7th pay comi.	48776
104	DARSHNA B DESAI	Jr. Clerk	19950	FIX PAY	7th pay comi.	19950
105	PRIYANKABEN R PATEL	Jr. Clerk	19950	FIX PAY	7th pay comi.	19950
106	SHRI A R PANCHAL	Cashior (Sr. Clerk)	34300	25500-81100	7th pay comi.	38266

107	M.C.BHATT	Computer Operator	23190	9300-34800	4600	69426
108	SMT G H VALAND	Shop Lab Attendent	31500	15700-50000	7th pay comi.	33110
109	SHRI K M VAGHELA	Peon	32000	15700-50000	7th pay comi.	35234
110	SHRI K N CHAUHAN	Hamal	28400	15700-50000	7th pay comi.	31422
111	G.A LAKHANI	Lecturer in CP	30190	15600-39100-7000	7000	93256
112	D.S THAKORE	Programmer	93000	53100-167800	7th pay comi.	102324

Right to Information

Proactive Disclosure under RTI Act, 2005

XI

(The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made)

Government Polytechnic for Girls, Ahmedabad

STATEMENT OF GRANT RECEIVED AND EXPENSES FOR THE
YEAR ENDING 2013-2014

Sr. No.	Grant Head	Grant Received	Expenses during the year
1	NON-PLAN	41950000	40414439
2	PLAN	29503000	27955895
3	SCP	2050000	1857940
4	CNP	1300000	1169424

Right to Information

Proactive Disclosure under RTI Act, 2005

XII

(The Manner of execution of subsidy Programme, including the amounts allocated and the details of beneficiaries of such programs)

Government Polytechnic for Girls, Ahmedabad

Right to Information

Proactive Disclosure under RTI Act, 2005
XIII

(The particulars of recipient of concessions,
permits or authorization granted by it)

Government Polytechnic for Girls, Ahmedabad

Government Polytechnic for Girls, Ahmedabad is established and working under control of Commissionerate of Technical Education, Education department of Government of Gujarat. There are no recipients of concessions, permits or authorization.

Right to Information

Proactive Disclosure under RTI Act, 2005 XIV

(The details in respect of the information,
available to or held by it, reduced in an
electronic form)

The information is available at Government polytechnic for Girls, Ahmedabad in electronic form. Some of them are placed in the institute's websites:

<http://www.ggpa.cteguj.in>

Right to Information

Proactive Disclosure under RTI Act, 2005

XV

(The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use)

Government Polytechnic for Girls, Ahmedabad

A BRIEF REPORT ON THE LIBRARY OF
GOVERNMENT POLYTECHNIC FOR GIRLS, AHMEDABAD:

1. PERSONS ENTITLED:

The following persons are entitled to use the library:

- i) Faculty members and Staff members of Government polytechnic for girls, Ahmedabad..
- ii) Visiting faculty members.
- iii) Students of Government polytechnic for girls, Ahmedabad..

2. LIBRARY TIMINGS:

The library is kept open during Institute working hours.

3. FACILITIES PROVIDED BY THE LIBRARY:

- Lending of books
- Internet facilities.
- The existing collection of books in the library covers almost all the major fields such as Literature, Science, Technology, Environment, Engineering, Computer Science and Public Administration including Government rules, regulations and Acts etc.
- The following reading materials are also available:
 - Periodicals, journals and newspapers.
 - Reference Books: Encyclopedia, Dictionaries, and Hand Books.

4. CONTACT PERSON

- i) Mr. V.B.Sheth

Librarian,
Government polytechnic for girls,
Ahmedabad

Right to Information

Proactive Disclosure under RTI Act, 2005

XVI

(The names, designation and other particulars
of the Public Information Officer)

Government Polytechnic for Girls, Ahmedabad

XVI

Sl. No.	Name	From which services	Designation	Ph. No.
1	U.U.Anerao	In charge Principal	In charge Principal & First Appellate Authority, Government Polytechnic for Girls, Ahmedabad-15	079-26301581
2	R.M.Shaikh	H.O.D.	Head of Computer Engineering Department & Public Information Officer, Government Polytechnic for Girls, Ahmedabad-15	079-26301581
3	S.G.LAGHNOJA	Lecturer in Computer Engineering Department	Lecturer in Computer Engineering Department & Assistant Public Information Officer, Government Polytechnic	079-26301581

			for Girls, Ahmedabad-15	
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Right to Information

Proactive Disclosure under RTI Act, 2005
XVII
(Such other information as may be prescribed)

Government Polytechnic for Girls, Ahmedabad