

Format 10.1 Sample Format - Rules for Hostel Admission

RULES FOR HOSTEL ADMISSION

1. Hostel fee is non-transferable and non-refundable
2. Hostel fee shall be paid as per the given instruction and receipt should be produced to the authority on demand.
3. Ragging in any form is banned inside and outside the hostel campus. Strict action is taken against persons flouting this rule; no leniency is shown. Suspension and/or withdrawal from the hostel/ college is the first action against the offender.
4. Students must occupy the rooms allotted to them and should not change/exchange rooms without prior permission from authority.
5. Students are not allowed to use extra electrical fitting in their rooms unless permitted by the authorities.
6. Students should not keep Mopeds, Motor cycles, Scooters and Cars in the hostel premises without prior permission from authority.
7. Girl students should return to the hostel before 7 pm and boys before 10 pm on all days.
8. Hostel Furniture shall not be removed from one room to another under any circumstances. Students are responsible for the care of furniture and fittings in their respective rooms. The cost of furniture and fittings will be recovered from them in case of any damage or loss along with the fine decided by authority.
9. The use of Tobacco, Narcotic and Alcoholic is strictly prohibited and defaulter shall be treated according to the provision of law. Hostel admission may cancel due to this activity.
10. Student must follow all rules regarding cleanliness in hostel premises and his/her room.
11. Unauthorized person if found in the room, all roommates shall be held responsible. Due to that, whatever action taken by hostel authority must be accepted to all roommates.
12. All the hostelite must keep their Hostel identity card with them all the times and shall produce the same when asked by the authority/ security.
13. If the student wishes to cancel the admission from the Hostel shall apply well in advance in writing to the authority so as to facilitate the allotment of his vacancy to the needy person.

I have read all above rule & understand it properly. I shall abide by the all hostel rules. My hostel admission may be cancelled in case of any misbehaviour or default on my part along with the fine/penalty as decided by the authority.

SIGN. OF APPLICANT

Date :

SIGN. OF GUARDIAN